ASHRAE Region III

"REGIONAIRE"

Volume 1, Issue 2 January 2005

From the DRC

Charles E. Henck, Region III Director and Regional Chairman ('03-'06) (410)296-6500; chenck@henryadams.com

We hope each of you and your families had a safe and happy holiday and New Year. Congratulations to the 10 chapters that achieved Full Circle for a contribution to research by each chapter officer. Thanks for leading by example.

We are planning the president-elect training day and would like some input from the chapter officers on several options that we are considering. Would you like to expand the number of people invited to include all chapter officer? We are thinking of holding the meeting near Gettysburg, PA so you could bring your family for a day of sight seeing while you are in the meeting. We would like to do a barbecue Saturday night with options for golf on Sunday or possibly Friday afternoon. Chapter officers please send me your thoughts by February 18, 2005.

Many chapters do not know that anyone, including chapters may submit a proposed title, purpose and scope for a standard or guideline. Proposals submitted through CRC motions are OK, but the more direct way is to submit a proposal through the Procedures Administrator (standards.section@ashrae.org) at headquarters. Completing the form for the proposed title, purpose and scope of the standard or guideline will ensure that your proposal will go on the Standards Committee agenda at their next meeting which speeds up the process. You will no longer have to submit a CRC motion or wait until your next CRC to do this. The link to the form to propose a new standard or guideline is on our webpage at the following location: http://www.ashrae.org/template/PDFDetail/assetid/22895

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Nominating Committee

Michael Woodford, Region III Nominating Committee Member ('02-'05) (703)600-0328; woodford@ari.org

J. Thomas Sobieski, Region III Nominating Committee Alternate Member ('02-'05) (814)255-2913; jtsobieski@atlanticbb.net

Since CRC-2004 in August, Tom Sobieski and I have advanced your nominations for positions and awards to the governing Society Committees and participated in the two Society Nominating Committee meetings held.

Tom and I represented the Region at the Society Nominating Committee meeting held in Chicago on November 6th. We will also participate at the Nominating Committee meeting in Orlando on February 7th where the slate of candidates for the 2005-2006 Society year will be finalized.

The individuals that Region III chapters nominated at CRC-2004 undergo final confirmation in February and will be announced as approved in March. For our region, this includes, for the 2005-2006 year, a new Regional Vice Chairman (RVC) for Membership Promotion, a new RVC for Student Activities, and a new Member and Alternate Member for the Nominating Committee.

Now is time for each Local Chapter to activate its CRC 2005 Action Committee.

A suggested schedule for your committee is to meet in the first quarter of 2005 to identify candidates for positions and awards. April through May should be spent confirming individuals' willingness to serve and preparing their biographies and letters of submittal. In June and July, you should complete your final preparations for the August CRC meeting. At the CRC caucus, you should present your chapter's final nominations, recommendations, motions, and honors and award submissions.

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Mark your calendars now for the August 10-13, 2005 CRC in Roanoke. Please have every committee chair reserve the date for the Saturday workshops on August 13.

If any of you are going to be in Orlando for the ASHRAE meeting, please join us for the Regional dinner on Monday night Feb 7. Email Gary Debes for a reservation. gary.debes@mail.ashrae.org

I want to thank Dan Pettway for another great newsletter.

Charlie *

From the ARC

Dan C. Pettway, Region III
Assistant Regional Chairman ('04 - '05)
(757) 468-8800; dcpettway@cox.net

- Communication
- Enthusiasm
- Motivation
- Leadership

I wrote about **Communication** in last quarters' column. I am very pleased to report that the October Regionaire was distributed in both hard copy and by e-mail in a number of Region III's chapters. Someone out there is listening about the value of communication. I hope that this is a start and that eventually all of our chapters will use the Regionaire to reinforce their local efforts. I will try to keep the information worthy of the time you invest reading it. It is my hope that the Regionaire fills an information gap between the local chapter's newsletter and Society's Insights and Journal publications. I don't believe that a good number of our members know about the work at the regional level. My thinking is that the lack of knowledge of what we do may be part of what is holding back participation and attendance at our CRC's. Before I leave the subject of Communication I would like to touch once more on sharing your local chapters' newsletter. I am sure I have explained the value of doing so. However, only half of the chapters are doing it. As chapter officers, one of your duties is making sure that your chapter communicates with the regional officers. Only half of Region III's chapters are distributing their newsletters to the regional officers. All of our addresses are available on the region's website. Please make sure your newsletter editor complies. I also ask you to make sure your newsletter is going to the regions' chapter presidents. If you do not have their e-mail addresses, please contact me and I will be glad to furnish them. Enough about communication, let's talk about Enthusiasm.

It is far easier to get your chapter volunteers to participate if you provide an enthusiastic environment. The Random House College Dictionary defines **Enthusiasm** as

"lively, absorbing interest; excited involvement". Enthusiasm starts with you! Most good leaders are self motivated. They are able to draw from within themselves and provide a spark to others by being enthusiastic. What trips your trigger to be enthusiastic about ASHRAE? Is it contributing back to the industry by which you make a living? Is it to support a Society that advances HVAC/R technology? Is it to learn from the latest technology? Is it to learn leadership skills? Might it be to network among your local trade community? Might it be to enjoy the company of others who share your interests? There are many reasons that leaders in ASHRAE can be enthusiastic about our work. As leaders we must share that Enthusiasm, so that others will also become enthusiastic, too! One of the things I have noticed is that it is getting harder to fill chapter positions and to get those who fill the positions to complete their tasks. Take a look at the number of empty spots on the PAOE reporting pages of the Society website. Half of our Society Year has passed and there is a serious absence of reporting on chapter PAOE performance. Your RVC's are working hard for you. Please give them a hand by making your PAOE reports in a timely manner. After a volunteer accepts a position the first thing is their tasks need to be defined either by attending the CRC for training or by the Chapter President. How many chapter officers are familiar with the Manual for Chapter Operations? This should be required reading for all Presidents and President Elects of local chapters. These manuals used to be available in paper at great expense to Society, but in the electronic age they are on the society website and can be downloaded to your hard drive for reference. I cannot begin to tell you how many times I refer a local officer to the MCO. All chapter officers and committee chairs should review the requirements for their office in order to understand what their job is. The second thing is for the leadership of the chapter to provide an Enthusiastic Environment to encourage participation and volunteer performance. In 1995 I was asked to serve as chairman of the Region III CRC. I approached this job in a very serious and might I add uptight manner. I was discouraged that a number of our committee showed up with a little liquid encouragement and did not approach the tasks in the same serious manner I did. Fortunately for me I have a very good friend in ASHRAE that taught me that motivating volunteers is entirely different than one might paid employees. I have since learned that paid or not, people work better for leaders that lead, not push, and provide an enthusiastic environment. I have seen tremendous enthusiasm in our Society. It is my desire that our regional staff pass this enthusiasm on to Region III's local chapters. All we ask is that you communicate and attend the incoming presidents training and the CRC. Our regional officers will try our best to provide quality training and an enthusiastic environment! We are here to help you. *

Yours in ASHRAE, Dan

Nominating Committee - continued from page 1

In your preparation of awards recommendations, detailed information can be found on the ASHRAE website at www.ashrae.org under the tab "About ASHRAE" clicking on "Honors and Awards".

In the next issue, we will announce the results of the nominations for the 2005-2006 Society year. ❖

From the Regional Webmaster

Gary Debes, Region III Webmaster ('04 - '05)

(610) 640-2308; gary.debes@mail.ashrae.org

Communication, one of ARC Dan Pettway's keys to a Chapter's success.

This one term is indeed the key to a Chapter's success in operation and member service. The most effective method of communication, short of face-to-face dialogue, is a properly maintained website. Through this medium one can read the current and perhaps archived copies of the newsletter, browse through the Chapter Programs for the year, investigate the upcoming program for content and read up on the speaker's profile, check out upcoming special events such as Golf Outings, Seminars, etc., and so on.

The key is to properly maintain the website. If one visits a website and repeatedly finds stale outdated information, such as Seminars listed for the 2002-2003 year, this site is not going to be revisited. The Chapter has potentially lost the attention of a Member that someone in Membership Promotion has spent quite a bit of time encouraging their involvement. Once this happens the effort to regain the involvement of this person is fairly significant, multiply this by the number of potentially disenfranchised members and it is a daunting task.

All Chapter Websites are linked from the Region III Website unless these sites are stale. I will disable the link until such time as the site is maintained. The maintenance of a website is fairly simple. The Webmaster position is one where a Chapter can employ the services of a Student member who might have been previously uninvolved. A Student is ideal for this position because he/she is most likely more proficient with computers and HTML editing software than the typical ASHRAE Member. I encourage <u>ALL</u> Chapters to engage a Webmaster / Communications Chair and to maintain their Websites.

Please feel free to contact me with any questions or concerns. My contact information may be obtained from the Region III Website at

http://xp20.ashrae.org/regions/reg iii/reg iii.htm.

CALENDAR OF EVENTS

ASHRAE 2005 WINTER MEETING

ORLANDO, FLORIDA

FEBRUARY 5-9, 2005

INTERNATIONAL AIR CONDITIONING, HEATING, REFRIGERATING EXPOSITION (AHR EXPO)

ORLANDO, FLORIDA

FEBRUARY 7-9, 2005

"MOLD IN OUR BUILDING ENVIRONMENT" SATELLITE BROADCAST

APRIL 13, 2005

QUESTIONS AND REQUESTS FOR SITE REGISTRATION MATERIALS MAY BE EMAILED TO: CTTC-SATELLITEBROADCAST@ASHRAE.ORG.

PRESIDENT ELECT WORKSHOP AND REGIONAL PLANNING MEETING

LOCATION TO BE ANNOUNCED

APRIL 30, 2005

ASHRAE ANNUAL MEETING

DENVER, COLORADO

JUNE 25-29, 2005

REGION III CHAPTERS REGIONAL CONFERENCE (CRC)

ROANOKE, VIRGINIA

AUGUST 10-13, 2005

Chapter Visitation Assignments for 04'-05'

Brad Lowe, RVC Resource Promotion – Johnstown
Dan Pettway, ARC – Pittsburgh
Kevin Fallin, RVC Membership Promotion – Baltimore
Glenn Hourahan, RVC CTT – Lehigh Valley
Dan Wyrick, RVC Student Activities – Delaware
Charlie Henck, DRC – Anthracite

Presidents of Chapters are asked to contact assigned Regional Officer to make arrangements. •

Student Activities

Daniel E. Wyrick, Region III Regional Vice Chairman, Student Activities ('02 - '05) (717) 428-0420; wyrickeplus@msn.com

Greetings to all in Region III. The following is a Student Activities News update.

January 2005 brings to us a new year; another Winter Meeting; winter weather; and the PHILADELPHIA EAGLES IN THE SUPERBOWL!!!!!!

Anyone who's been to the Student Activities Committee meeting at the Winter Meeting will understand my excitement about all of the above. Last quarter Dan Pettway talked about Enthusiasm being his topic for this issue of the Regionare. I'm telling you that if you understand the enthusiasm behind your team going to the Superbowl, you'll understand the enthusiasm we see at the Society Meetings, and take back to the Region and our various Home Chapters.

In preparation for both activities, the preparation is overwhelming, but the reward is worth all the effort. From making travel arrangements, to responding to multitudes of emails, to reviewing items for discussion at the meeting, to getting all your normal 'JOB' work completed, it takes it's toll. Why do we do it? We're enthused, motivated leaders having fun!

Society's Winter Meeting means taking the Chapter and Regional concerns and ideas to the grassroot committee and getting results. It means spending Friday afternoon and evening, all day Saturday and most of the day Sunday in meetings and Student events. The meetings focus on Student Scholarships, Grants, Design Competition and K-12 Activities. The evenings involve wining and dining. Sunday is **Student Day.** Bright and early (7AM) we're preparing for the Student Breakfast, where approximately 500 college students from all over the globe, gather to eat, hear industry leaders speak (it's about getting a job), and cheer on their peers while award winners are announced. Afterward, there's a Student Tour to Sea World's Physical Plant and a Career Fair.

Finally, it's time for some football. Yes, after all that, with what little energy is left, I'm ready for some football. Anyone want to venture a guess which team I'm rooting for?

E-A-G-L-E-S...Eagles!!!

Membership Promotion

Kevin W. Fallin, Region III Vice Chairman Membership Promotion ('02 -'05) (703)267-9537; kwfallin@ekfox.com

Winter Meeting & AHR Expo – The ASHRAE Winter Meeting is scheduled for February 5-9 in beautiful sunny Orlando, Florida. The AHR Expo will be open February 7-9. What a great opportunity to have new ASHRAE members see first hand what we are all about. Take a moment to identify your new members and encourage their attendance at both the ASHRAE Winter Meeting and AHR Expo. The meeting will expose the member to the hard work performed by the various Technical Committees, Standards Committees, and Society Grass Roots efforts. In addition, it will allow the member the opportunity to attend some of the numerous seminars, courses, and symposiums offered during this event. The added benefit of the AHR expo will also open their eyes to the world in which we make our living. Nothing quite compares to something you can see, touch, ask questions, and compare with other products. The ASHRAE Meeting/AHR Expo is the perfect opportunity to entice new members to become active at the Society and/or Chapter level. Talk to your local manufacturer's representatives who may have a group attending the Meeting/Expo. It is possible they may have an extra spot for a new ASHRAE member to enjoy. If not, talk to their employer and encourage them to support their investment by sending their employee to the Meeting/Expo. If their employer has not attended an ASHRAE Meeting/Expo before, it would be a wonderful time to show them the benefits of supporting and participating in ASHRAE Activities. Be sure to have a Chapter Board Member show them around at the meeting/show to be sure they see all ASHRAE has to offer.

I will be in attendance from Thursday night February 3rd, to Wednesday Morning February 9th. If I can be of assistance to anyone, please do not hesitate to contact me prior to my departure. I would be happy to assist you in discovering the world of ASHRAE.

Website Reporting: Please log-in and enter points as soon as possible, once the system is up and running. Remember, the first chapter to reach PAR in Membership Promotion will receive 50 PAOE points. If you input enough points to obtain PAR, please notify me. ❖

Chapter Technology Transfer

Glenn C. Hourahan, Region III Vice Chairman Chapter Technology Transfer ('04 - '07) (703) 824-8865; glenn.hourahan@acca.org

Halfway through ... and still so much opportunity remaining. Some updates and notes to keep the momentum rolling.

Distinguished Lecturers

Nationally, there are several distinguished lecturer (DL) slots available on a first-come, first-serve basis. This is an opportunity for your chapter to avail itself of a DL in the event your chapter has a sudden opening in the program lineup for the balance of the 2004-2005 year. But ... you will have to move quickly if you want to snare one of the few remaining DL slots.

In order to arrange a DL visit, Chapters must confirm availability directly with the lecturer and then forward a Participation Form to ASHRAE Headquarters. RVC approval is not required on page 2 of the Participation Form. ASHRAE will send email confirmation to the chapter and the lecturer when the visit is scheduled.

Forms and information regarding the Distinguished Lecturer Program are available on the ASHRAE website at www.ashrae.org. Select the "shortcuts" menu. Then Select "Distinguished Lecturer Program" and 'Go."

13 April 2005 ASHRAE Broadcast

The April 2004 satellite broadcast ("Homeland Security for Buildings") was a huge success with over 20,000 viewers at numerous sites. A CD on that broadcast is available through ASHRAE for a nominal cost. Following up on this success, ASHRAE has scheduled another Satellite Broadcast for 13 April 2005 – *Mold in our Building Environment*.

Concerns about mold in the building environment are no longer limited to just humid environments. Mold is a global concern for designers, contractors, building owners/operators and building occupants. Information on how to properly control moisture and humidity conditions in order to minimize mold will be presented in this broadcast/webcast sponsored by ASHRAE's CTT Committee.

Presenters will explore prevention of mold in new construction, methods for monitoring mold in indoor environments, detection of biological contaminants, solutions to prevent and/or alleviate mold problems and the legal issues relating to mold contamination.

Your chapter receives PAOE recognition for participating in this activity. Site registration for the Satellite Broadcast begins in January 2005. Registration for Broadcast Site Participants and Webcast Participants will follow in mid-February. For more information and to register, go to http://www.ashrae.org/moldsatellitebroadcast. There is no fee for registration. If you have any questions, email us at CTTC-SatelliteBroadcast@ashrae.org or call ASHRAE at 678/539-1139.

Regional Refrigeration Activities

Chapter support of Refrigeration activities is highly encouraged. Currently, "R Night" chapter programs are planned for many of the Region's chapters. Richmond Chapter began its 2004-2005 year with a tour of Ukrop's Bakery blast freezer and equipment room. Hampton Roads Chapter presented a program on refrigerants and Pittsburgh featured a program on thermal energy storage systems. We would like to report all activities. We encourage that a timely report on your chapter's refrigeration activities be submitted to Jimmy Carver. All Region III members are also encouraged to submit an outstanding refrigeration project to contend for the coveted Milton Garland Refrigeration Award.

This 2004-2005 year marks the 100th anniversary of the founding of the American Society of Refrigerating Engineers (ASRE), a predecessor to ASHRAE. The U. S. Postal service has issued four stamps honoring ASRE Pioneers, Clarence Birdseye, Willis Carrier, Mary Pennington, Gardner Voorhees and another stamp honoring the ASRE Centennial with the script on the stamp reading "Our Refrigerator is our most prized Electrical Convenience." ASHRAE is encouraging the use of the ASRE US Postal stamps during Refrigeration Appreciation Week. Your members may wish to collect a set of these limited print U.S. postage stamps.

Recent ASHRAE JOURNAL contained feature articles on refrigeration – Who Put the 'R' in ASHRAE (January 2005); Refrigeration: Technology For Survival (August 2004; Society President Ronald P. Vallort P.E. "President's Inaugural Address"), and seven articles in the November 2004 issue. Additionally, the Refrigeration Handbook is currently in review. Region III members are encouraged to contribute articles to the ASHRAE Journal and to assist in the handbook update. *

Can't Make the Annual or Winter Meeting Technical Sessions? The latest HVAC&R Technical Data from the ASHRAE Meeting Seminars now available Online or by DVD. Check it out at www.ASHRAE.org and go to the online Bookstore. *

We encourage you to distribute the Regionaire to your local chapter members, so that all may learn of our regional activities.

Award Activities

It is not too early to focus on needed activities for the various recognition and competition awards. The due dates for submissions to the RVC are indicated below:

Award Name	Date	Notes
	due to	
	RVC	
Technology Award	15 May	For initial regional
	2005	selection.
Government	15 May	For initial regional
Activities Award	2005	selection
Dan Mills Award	1 June	Societal: For
	2005	outstanding CTTC
		Chair
Chapter Programs	1 June	Societal: For
Star Award	2005	outstanding Program
		S/C Chair
Ice Man	15 May	Regional:
(Refrigeration) Award	2005	Outstanding S/C
		Chair
Milton Garland	1 June	Societal:
Refrigeration Award	2005	Recognition of a
		superior project.

More detailed information on the various ASHRAE awards and competitions can be found in the 2004-2005 Chapter Technology Transfer Manual for Chapter Chairs (refer to Section 9).

PAOE Update

As of beginning-January 2005, most chapters have submitted varying levels of PAOE points in the CTTC category. However, these points appear inadequate compared against the extensive activities that I know are being undertaken by chapters in the program, refrigeration, and TEGA sectors. Four chapters – Baltimore, Central Pennsylvania, Delaware, and Philadelphia – have <u>not</u> entered any CTTC points in the CTTC category. All CTTC chairs are encouraged to log onto the ASHRAE website and update PAOE points for completed chapter activities.

<u>Committee organization for the upcoming 2005 – 2006</u> <u>Societal Year</u>

All chapters are reminded that the CTT Committee is a mandatory standing committee and that in the upcoming societal year each chapter must assign a responsible person to chair its CTT Committee. Due to the scope of the committee's activities, it is recommended that the CTT Committee have additional volunteers (and appropriate subcommittee chairs) – PROGRAMS Subcommittee, REFRIGERATION Subcommittee, TECHNOLOGY Subcommittee, and GOVERNMENT ACTIVITIES Subcommittee.

See CTTC Support next column

CTTC Support

Many answers to your questions can be found in the CTT Manual. This manual, and other support items, can be downloaded from ASHRAE's website. On Refrigeration issues, please contact Jimmy Carver (Tel: 757/855-3006, Email: carverj@colonialwebb.com). On other CTTC issues, please contact me (Tel: 703/824-8865, Email: glenn.hourahan@acca.org). ❖

Regional Historian

Thomas A. Rockecharlie III, Region III Regional Historian ('01 -'04)

(804) 262-7323; trockecharlie3@srpeng.com

From a historical perspective each Chapter has its own unique story to tell. As members and memories seem to come and go, the best way to maintain an accurate History of the events of the Chapter is to write down what happens, as it happens. Or own memories tend to fade over time, so having something written down helps to keep the History in tact and not subject to the whims of our imaginations and embellishments over time. The Chapter Gold Ribbon Award for History is an excellent vehicle for maintaining the History of the Chapter and at the same time having fun and learning about the people and events that have made up the Chapter. I would encourage each Chapter to submit for this award. The first submission is generally and up to date written History of the Chapter. In subsequent years, Histories of a person, company, or system can be submitted to round out the many facets of the Chapter from a Historical perspective. Updated Chapter History's from previous submissions are also acceptable every five years. Let us all take time to reflect on where we have been as a member, a Chapter, and a Region as we plan for the future. I am always available to assist any of the Chapters in the submission of this award. Please feel free to contact me at any time. *

Resource Promotion

Bradley E. Lowe, Region III Vice Chairman Resource Promotion ('03 -'06)

(703)253-1771; blowe@pepcoenergy.com

Resource Promotion Results as of December 31, 2004

Regional Summary

Region III has collected \$64,095 toward ASHRAE Research. Our annual goal is \$136,247, so we're at 47%. Half way through the year – we're almost half way there! Great work!!

Chapter Summary

Philadelphia (21) – Jay Halsey \$15,000 \$2,180 Central PA (22) – Dan Wyrick Johnstown (23) – Eric Danchanco \$1,100 Pittsburgh (24) – Chris Larry \$800 Baltimore (25) – Celeste Butler \$3,560 NCC (26) – Jim Grant \$32,915 Hampton Roads (27) – Alan Veeck \$1,155 Richmond (28) – Terrance Kerner \$3,170 Lehigh Valley (98) – Ethan Fick \$975 Delaware (112) – Bob Schunke \$565 Roanoke (125) – Pat Cady \$1,525 Anthracite (134) - Frank Kilyanek \$1,150

PAOE Activities to Date:

- 1. Attend the CRC workshop 6 of 12
- Conduct a planning session with the RVC and turn in an Action Plan – 12 of 12 Chapters
- Turn in Volunteer Committee Worksheet 10 of 12 Chapters
- 4. Donor Recognition 12 of 12 Chapters!
- Full Circle 3 Chapters reached Full Circle before I reach Regional Full Circle. (15 Bonus PAOE Points)

1st (8/31) - Roanoke - Pat Cady

2nd (9/8) – Richmond - Terrence Kerner

3rd (9/21) - Central PA - Dan Wyrick

Congratulations to All of the Full Circle Achievers:

Philadelphia

Central PA

Johnstown

Baltimore

NCC

Richmond

Lehigh Valley

Delaware

Roanoke

Anthracite

That's 10 of our 12 Chapters - Full Circle is so important because it shows leadership by example, support for ASHRAE and support for the Chapter RP Chair.

Continued next column

The FTP site has been populated with the December campaign reports.

Congratulations to National Capital Chapter! Jim Grant's efforts include 2 renewed Golden Circle investors and accounts for half of the Region III collections to date.

What's Next?

Calling Campaign

Members don't give unless asked and many cases. A reminder phone call is all it takes sometimes to encourage members to donate to ASHRAE Research.

Spring RP theme meeting

Special events – Golf, cookout, ball games...

Let's keep up the great work and make your chapter and Region III stand out as a significant contributor to ASHRAE Research.

Thanks, Brad &